

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE <div style="text-align: center;">J</div>		PAGE OF PAGES <div style="display: flex; justify-content: space-between;"><div>1</div><div>15</div></div>	
2. AMENDMENT/MODIFICATION NO. <div style="text-align: center;">0003</div>		3. EFFECTIVE DATE <div style="text-align: center;">15-Oct-2003</div>		4. REQUISITION/PURCHASE REQ. NO. <div style="text-align: center;">W38XDD-3115-5136</div>		5. PROJECT NO.(If applicable)	
6. ISSUED BY <div style="text-align: center;">CODE</div> US ARMY CORPS OF ENGINEERS-9TH AV-W912P5 NASHVILLE DISTRICT-PO BOX 1070 110 9TH AVENUE SOUTH NASHVILLE TN 37203		7. ADMINISTERED BY (If other than item 6) <div style="text-align: center;">CODE</div> <div style="text-align: center; font-weight: bold;">See Item 6</div>					
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. DACW62-03-R-0006	
				X		9B. DATED (SEE ITEM 11) 08-Sep-2003	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input checked="" type="checkbox"/> is extended, <input type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning <u>1</u> copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) 1. The purpose of this Amendment is to add Wage Determination No. 1994-2493 Revision No. 18, dated 06/05/2003. 2. All other Terms and Conditions remain unchanged. ----- Last Item -----							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR _____ (Signature of person authorized to sign)		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA BY _____ (Signature of Contracting Officer)		16C. DATE SIGNED 15-Oct-2003	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

SUMMARY OF CHANGES

SECTION SF 30 - BLOCK 14 CONTINUATION PAGE

The following have been added by full text:

ADMENDMENT 3 WAGE DETERMINATIO

WAGE DETERMINATION NO: 94-2493 REV (18) AREA: TN, KNOXVILLE

WAGE DETERMINATION NO: 94-2493 REV (18) AREA: TN, KNOXVILLE

REGISTER OF WAGE DETERMINATIONS UNDER | U. S. DEPARTMENT OF LABOR
 FOR OFFICIAL USE ONLY BY FEDERAL AGENCIES PARTICIPATING IN MOU WITH DOL
 WASHINGTON D. C. 20210

William W. Gross
 Director

Division of
 Wage Determinations

Wage Determination No.: 1994-2493
 Revision No.: 18
 Date Of Last Revision: 06/05/2003

State: **Tennessee** Area: Tennessee Counties of Anderson, Blount, Campbell, Claiborne, Cumberland, Fentress, Grainger, Hamblen, Jefferson, Knox, Loudon, Monroe, Morgan, **Pickett**, Roane, Scott, Sevier, Union

Fringe Benefits Required Follow the Occupational Listing	
OCCUPATION CODE - TITLE	MINIMUM WAGE RATE
01000 - Administrative Support and Clerical Occupations	
01011 - Accounting Clerk I	9.54
01012 - Accounting Clerk II	10.41
01013 - Accounting Clerk III	11.32
01014 - Accounting Clerk IV	12.65
01030 - Court Reporter	13.28
01050 - Dispatcher, Motor Vehicle	11.93
01060 - Document Preparation Clerk	9.82
01070 - Messenger (Courier)	7.77
01090 - Duplicating Machine Operator	9.82
01110 - Film/Tape Librarian	10.62
01115 - General Clerk I	8.20
01116 - General Clerk II	9.74
01117 - General Clerk III	11.85
01118 - General Clerk IV	13.29
01120 - Housing Referral Assistant	16.08
01131 - Key Entry Operator I	9.82
01132 - Key Entry Operator II	13.19
01191 - Order Clerk I	9.75
01192 - Order Clerk II	13.65
01261 - Personnel Assistant (Employment) I	8.08
01262 - Personnel Assistant (Employment) II	9.59
01263 - Personnel Assistant (Employment) III	11.66
01264 - Personnel Assistant (Employment) IV	13.10
01270 - Production Control Clerk	15.70
01290 - Rental Clerk	9.65
01300 - Scheduler, Maintenance	13.08
01311 - Secretary I	13.08
01312 - Secretary II	13.28
01313 - Secretary III	16.08
01314 - Secretary IV	17.90

01315 - Secretary V	19.80
01320 - Service Order Dispatcher	11.78
01341 - Stenographer I	11.64
01342 - Stenographer II	13.09
01400 - Supply Technician	17.90
01420 - Survey Worker (Interviewer)	11.27
01460 - Switchboard Operator-Receptionist	9.50
01510 - Test Examiner	13.28
01520 - Test Proctor	13.28
01531 - Travel Clerk I	9.97
01532 - Travel Clerk II	10.60
01533 - Travel Clerk III	11.43
01611 - Word Processor I	9.22
01612 - Word Processor II	11.46
01613 - Word Processor III	13.40
03000 - Automatic Data Processing Occupations	
03010 - Computer Data Librarian	9.42
03041 - Computer Operator I	11.71
03042 - Computer Operator II	13.10
03043 - Computer Operator III	16.46
03044 - Computer Operator IV	17.13
03045 - Computer Operator V	18.96
03071 - Computer Programmer I (1)	15.48
03072 - Computer Programmer II (1)	19.19
03073 - Computer Programmer III (1)	20.67
03074 - Computer Programmer IV (1)	25.00
03101 - Computer Systems Analyst I (1)	21.35
03102 - Computer Systems Analyst II (1)	25.83
03103 - Computer Systems Analyst III (1)	27.62
03160 - Peripheral Equipment Operator	11.71
05000 - Automotive Service Occupations	
05005 - Automotive Body Repairer, Fiberglass	16.09
05010 - Automotive Glass Installer	13.35
05040 - Automotive Worker	13.35
05070 - Electrician, Automotive	14.03
05100 - Mobile Equipment Servicer	11.97
05130 - Motor Equipment Metal Mechanic	14.69
05160 - Motor Equipment Metal Worker	13.35
05190 - Motor Vehicle Mechanic	14.48
05220 - Motor Vehicle Mechanic Helper	11.43
05250 - Motor Vehicle Upholstery Worker	12.66
05280 - Motor Vehicle Wrecker	13.35
05310 - Painter, Automotive	15.91
05340 - Radiator Repair Specialist	13.35
05370 - Tire Repairer	10.86
05400 - Transmission Repair Specialist	14.48
07000 - Food Preparation and Service Occupations	
(not set) - Food Service Worker	8.17
07010 - Baker	10.55
07041 - Cook I	9.46
07042 - Cook II	10.55
07070 - Dishwasher	7.80
07130 - Meat Cutter	12.25
07250 - Waiter/Waitress	7.79
09000 - Furniture Maintenance and Repair Occupations	
09010 - Electrostatic Spray Painter	15.48
09040 - Furniture Handler	10.90
09070 - Furniture Refinisher	15.48
09100 - Furniture Refinisher Helper	12.42
09110 - Furniture Repairer, Minor	13.93
09130 - Upholsterer	15.48
11030 - General Services and Support Occupations	
11030 - Cleaner, Vehicles	8.11
11060 - Elevator Operator	8.70
11090 - Gardener	10.96
11121 - House Keeping Aid I	7.61

11122 - House Keeping Aid II	8.73
11150 - Janitor	9.23
11210 - Laborer, Grounds Maintenance	9.03
11240 - Maid or Houseman	7.61
11270 - Pest Controller	11.38
11300 - Refuse Collector	9.57
11330 - Tractor Operator	10.95
11360 - Window Cleaner	10.20
12000 - Health Occupations	
12020 - Dental Assistant	10.93
12040 - Emergency Medical Technician (EMT)/Paramedic/Ambulance Driver	10.93
12071 - Licensed Practical Nurse I	9.90
12072 - Licensed Practical Nurse II	11.09
12073 - Licensed Practical Nurse III	12.42
12100 - Medical Assistant	10.74
12130 - Medical Laboratory Technician	12.21
12160 - Medical Record Clerk	9.77
12190 - Medical Record Technician	13.54
12221 - Nursing Assistant I	7.78
12222 - Nursing Assistant II	8.65
12223 - Nursing Assistant III	9.54
12224 - Nursing Assistant IV	10.71
12250 - Pharmacy Technician	12.19
12280 - Phlebotomist	11.36
12311 - Registered Nurse I	15.84
12312 - Registered Nurse II	19.39
12313 - Registered Nurse II, Specialist	19.39
12314 - Registered Nurse III	23.47
12315 - Registered Nurse III, Anesthetist	23.47
12316 - Registered Nurse IV	28.10
13000 - Information and Arts Occupations	
13002 - Audiovisual Librarian	16.70
13011 - Exhibits Specialist I	15.13
13012 - Exhibits Specialist II	18.74
13013 - Exhibits Specialist III	22.93
13041 - Illustrator I	15.13
13042 - Illustrator II	18.74
13043 - Illustrator III	22.93
13047 - Librarian	19.04
13050 - Library Technician	10.78
13071 - Photographer I	11.64
13072 - Photographer II	15.31
13073 - Photographer III	18.97
13074 - Photographer IV	23.23
13075 - Photographer V	28.08
15000 - Laundry, Dry Cleaning, Pressing and Related Occupations	
15010 - Assembler	7.13
15030 - Counter Attendant	7.13
15040 - Dry Cleaner	9.34
15070 - Finisher, Flatwork, Machine	7.13
15090 - Presser, Hand	7.13
15100 - Presser, Machine, Drycleaning	7.13
15130 - Presser, Machine, Shirts	7.13
15160 - Presser, Machine, Wearing Apparel, Laundry	7.13
15190 - Sewing Machine Operator	10.07
15220 - Tailor	10.76
15250 - Washer, Machine	7.88
19000 - Machine Tool Operation and Repair Occupations	
19010 - Machine-Tool Operator (Tool room)	13.18
19040 - Tool and Die Maker	15.75
21000 - Material Handling and Packing Occupations	
21010 - Fuel Distribution System Operator	13.22
21020 - Material Coordinator	14.86
21030 - Material Expediter	14.86
21040 - Material Handling Laborer	10.25
21050 - Order Filler	9.48

21071 - Forklift Operator	11.38
21080 - Production Line Worker (Food Processing)	11.38
21100 - Shipping/Receiving Clerk	10.31
21130 - Shipping Packer	10.31
21140 - Store Worker I	9.27
21150 - Stock Clerk (Shelf Stocker; Store Worker II)	12.70
21210 - Tools and Parts Attendant	11.38
21400 - Warehouse Specialist	11.38
23000 - Mechanics and Maintenance and Repair Occupations	
23010 - Aircraft Mechanic	18.22
23040 - Aircraft Mechanic Helper	13.66
23050 - Aircraft Quality Control Inspector	18.62
23060 - Aircraft Servicer	15.32
23070 - Aircraft Worker	16.20
23100 - Appliance Mechanic	15.48
23120 - Bicycle Repairer	12.77
23125 - Cable Splicer	16.22
23130 - Carpenter, Maintenance	15.48
23140 - Carpet Layer	14.73
23160 - Electrician, Maintenance	18.72
23181 - Electronics Technician, Maintenance I	16.58
23182 - Electronics Technician, Maintenance II	17.43
23183 - Electronics Technician, Maintenance III	18.24
23260 - Fabric Worker	13.93
23290 - Fire Alarm System Mechanic	16.22
23310 - Fire Extinguisher Repairer	13.22
23340 - Fuel Distribution System Mechanic	16.22
23370 - General Maintenance Worker	14.74
23400 - Heating, Refrigeration and Air Conditioning Mechanic	16.22
23430 - Heavy Equipment Mechanic	16.22
23440 - Heavy Equipment Operator	13.00
23460 - Instrument Mechanic	18.65
23470 - Laborer	9.84
23500 - Locksmith	15.48
23530 - Machinery Maintenance Mechanic	18.65
23550 - Machinist, Maintenance	16.30
23580 - Maintenance Trades Helper	12.42
23640 - Millwright	16.33
23700 - Office Appliance Repairer	15.48
23740 - Painter, Aircraft	16.72
23760 - Painter, Maintenance	15.48
23790 - Pipefitter, Maintenance	17.01
23800 - Plumber, Maintenance	16.23
23820 - Pneumatic Systems Mechanic	16.22
23850 - Rigger	16.58
23870 - Scale Mechanic	14.74
23890 - Sheet-Metal Worker, Maintenance	16.22
23910 - Small Engine Mechanic	14.74
23930 - Telecommunication Mechanic I	16.28
23931 - Telecommunication Mechanic II	17.02
23950 - Telephone Lineman	16.28
23960 - Welder, Combination, Maintenance	16.22
23965 - Well Driller	16.22
23970 - Woodcraft Worker	16.22
23980 - Woodworker	13.22
24000 - Personal Needs Occupations	
24570 - Child Care Attendant	8.66
24580 - Child Care Center Clerk	10.78
24600 - Chore Aid	7.47
24630 - Homemaker	13.40
25000 - Plant and System Operation Occupations	
25010 - Boiler Tender	16.22
25040 - Sewage Plant Operator	15.93
25070 - Stationary Engineer	16.22
25190 - Ventilation Equipment Tender	12.42
25210 - Water Treatment Plant Operator	18.06

27000 - Protective Service Occupations	
(not set) - Police Officer	15.12
27004 - Alarm Monitor	11.24
27006 - Corrections Officer	13.60
27010 - Court Security Officer	13.60
27040 - Detention Officer	13.60
27070 - Firefighter	12.08
27101 - Guard I	8.31
27102 - Guard II	10.46
28000 - Stevedoring/Longshoremen Occupations	
28010 - Blocker and Bracer	12.95
28020 - Hatch Tender	12.95
28030 - Line Handler	12.95
28040 - Stevedore I	13.02
28050 - Stevedore II	14.44
29000 - Technical Occupations	
21150 - Graphic Artist	17.05
29010 - Air Traffic Control Specialist, Center (2)	29.36
29011 - Air Traffic Control Specialist, Station (2)	20.24
29012 - Air Traffic Control Specialist, Terminal (2)	22.29
29023 - Archeological Technician I	15.55
29024 - Archeological Technician II	17.39
29025 - Archeological Technician III	21.52
29030 - Cartographic Technician	23.04
29035 - Computer Based Training (CBT) Specialist/ Instructor	21.35
29040 - Civil Engineering Technician	18.74
29061 - Drafter I	11.77
29062 - Drafter II	13.21
29063 - Drafter III	17.37
29064 - Drafter IV	21.52
29081 - Engineering Technician I	14.20
29082 - Engineering Technician II	15.93
29083 - Engineering Technician III	19.58
29084 - Engineering Technician IV	23.44
29085 - Engineering Technician V	25.44
29086 - Engineering Technician VI	30.80
29090 - Environmental Technician	16.55
29100 - Flight Simulator/Instructor (Pilot)	22.83
29160 - Instructor	20.03
29210 - Laboratory Technician	15.61
29240 - Mathematical Technician	14.73
29361 - Paralegal/Legal Assistant I	13.45
29362 - Paralegal/Legal Assistant II	14.96
29363 - Paralegal/Legal Assistant III	18.25
29364 - Paralegal/Legal Assistant IV	22.14
29390 - Photooptics Technician	17.14
29480 - Technical Writer	23.10
29491 - Unexploded Ordnance (UXO) Technician I	18.66
29492 - Unexploded Ordnance (UXO) Technician II	22.57
29493 - Unexploded Ordnance (UXO) Technician III	27.05
29494 - Unexploded (UXO) Safety Escort	18.66
29495 - Unexploded (UXO) Sweep Personnel	18.66
29620 - Weather Observer, Senior (3)	16.52
29621 - Weather Observer, Combined Upper Air and Surface Programs (3)	14.86
29622 - Weather Observer, Upper Air (3)	14.86
31000 - Transportation/ Mobile Equipment Operation Occupations	
31030 - Bus Driver	11.57
31260 - Parking and Lot Attendant	7.51
31290 - Shuttle Bus Driver	12.38
31300 - Taxi Driver	8.30
31361 - Truckdriver, Light Truck	12.38
31362 - Truckdriver, Medium Truck	13.08
31363 - Truckdriver, Heavy Truck	14.15
31364 - Truckdriver, Tractor-Trailer	14.15
99000 - Miscellaneous Occupations	
99020 - Animal Caretaker	8.37

99030 - Cashier	7.54
99041 - Carnival Equipment Operator	10.21
99042 - Carnival Equipment Repairer	10.88
99043 - Carnival Worker	8.11
99050 - Desk Clerk	8.66
99095 - Embalmer	18.66
99300 - Lifeguard	9.80
99310 - Mortician	19.05
99350 - Park Attendant (Aide)	12.31
99400 - Photofinishing Worker (Photo Lab Tech., Darkroom Tech)	8.30
99500 - Recreation Specialist	12.45
99510 - Recycling Worker	12.06
99610 - Sales Clerk	8.99
99620 - School Crossing Guard (Crosswalk Attendant)	8.92
99630 - Sport Official	9.80
99658 - Survey Party Chief (Chief of Party)	16.28
99659 - Surveying Technician (Instr. Person/Surveyor Asst./Instr.)	14.80
99660 - Surveying Aide	10.79
99690 - Swimming Pool Operator	12.03
99720 - Vending Machine Attendant	10.14
99730 - Vending Machine Repairer	12.03
99740 - Vending Machine Repairer Helper	10.14

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$2.36 an hour or \$94.40 a week or \$409.07 a month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years, and 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present contractor or successor, wherever employed, and with the predecessor contractors in the performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.) (See 29 CFR 4.174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)

2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY - NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.

3) WEATHER OBSERVERS - NIGHT PAY & SUNDAY PAY: If you work at night as part of a regular tour of duty, you will earn a night differential and receive an additional 10% of basic pay for any hours worked between 6pm and 6am. If you are a full-time employed (40 hours a week) and Sunday is part of your regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday premium of 25% of your basic rate for each hour of Sunday work which is not overtime (i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees employed in a position that represents a high degree of hazard when working with or in close proximity to ordnance, explosives, and incendiary materials. This includes work such as screening, blending, dying, mixing, and pressing of sensitive ordnance, explosives, and pyrotechnic compositions such as lead azide, black powder and photoflash powder. All dry-house activities involving propellants or explosives. Demilitarization, modification, renovation, demolition, and maintenance operations on sensitive ordnance, explosives and incendiary materials. All operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that represents a low degree of hazard when working with, or in close proximity to ordnance, (or employees possibly adjacent to) explosives and incendiary materials which involves potential injury such as laceration of hands, face, or arms of the employee engaged in the operation, irritation of the skin, minor burns and the like; minimal damage to immediate or adjacent work area or equipment being used. All operations involving, unloading, storage, and hauling of ordnance, explosive, and

incendiary ordnance material other than small arms ammunition. These differentials are only applicable to work that has been specifically designated by the agency for ordnance, explosives, and incendiary material differential pay.

**** UNIFORM ALLOWANCE ****

If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

**** NOTES APPLYING TO THIS WAGE DETERMINATION ****

Source of Occupational Title and Descriptions:

The duties of employees under job titles listed are those described in the "Service Contract Act Directory of Occupations," Fourth Edition, January 1993, as amended by the Third Supplement, dated March 1997, unless otherwise indicated. This publication may be obtained from the Superintendent of Documents, at 202-783-3238, or by writing to the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402. Copies of specific job descriptions may also be obtained from the appropriate contracting officer.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conformed classes of employees shall be paid the monetary wages and furnished the fringe benefits as are determined. Such conforming process shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. The conformed classification, wage rate, and/or fringe benefits shall be retroactive to the commencement date of the contract. {See Section 4.6 (C)(vi)} When multiple wage determinations are included in a contract, a separate SF 1444 should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed (occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order proposed classification title), a Federal grade equivalency (FGE) for each proposed classification), job description), and rationale for proposed wage rate), including information regarding the agreement or disagreement of the authorized representative of the employees involved, or where there is no authorized representative, the employees themselves. This report should be submitted to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work.
- 3) The contracting officer reviews the proposed action and promptly submits a report of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor,

for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or disapproves the action via transmittal to the agency contracting officer, or notifies the contracting officer that additional time will be required to process the request.

5) The contracting officer transmits the Wage and Hour decision to the contractor.

6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of Occupations" (the Directory) should be used to compare job definitions to insure that duties requested are not performed by a classification already listed in the wage determination. Remember, it is not the job title, but the required tasks that determine whether a class is included in an established wage determination.

Conformances may not be used to artificially split, combine, or subdivide classifications listed in the wage determination.

SECTION A - SOLICITATION/CONTRACT FORM

The required response date/time has changed from 21-Oct-2003 03:30 PM to 31-Oct-2003 03:30 PM.

(End of Summary of Changes)